**Letter head of your company**

Adress of receiver (METAS)  
Adress of sender  

Email address of the contact person and phone number

**Shipping invoice**

**Value of goods**

<table>
<thead>
<tr>
<th>Pos.</th>
<th>Description</th>
<th>Serial number</th>
<th>HS-Code</th>
<th>Quantity,Uni</th>
<th>Amount in currency</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>item 1</td>
<td>&gt;serial number&lt;</td>
<td>0000.000</td>
<td>number</td>
<td>amount</td>
</tr>
<tr>
<td>2</td>
<td>item 2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>item 3</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total value of goods** > amount <

Country of origin:

**Value of goods for customs purposes only.**

These goods are imported temporarily into Switzerland for calibration/testing

UID no, EORI no. (EU area)

Net weight:

Gross weight:

**customer number of your courier** on the delivery note (please not via Swiss Post or DPD), so that we can return the devices/test equipment